



HFVOA Board of Directors Meeting
Tuesday July 27, 2021

1. Call to Order and Roll Call – President

At 6:31 pm President Kathleen Newman called the meeting to Order. A quorum was achieved by attendance of other Board Directors, Kay Nakao, Latha Raghu, and Elyce Wair. There were 11 additional HFVOA member participants.

2. Adoption of meeting's Agenda – President

The Agenda of the Meeting was adopted.

3. Approval of Minutes from prior Board Meeting – President

The minutes of the June 22nd Board of Directors meeting was approved unanimously.

4. Perimeter Land Management – Chair

- MOTION: To approve the bid of \$23,600 by Haworth Tree Service to remove 22 trees along Airport Road; target time frame is mid-September 2021. Motion made by Kay; seconded by Kathleen. VOTE: Unanimously approved. Payment will be using Operating Account funds.

5. Architectural Review Committee (ARC) Report – ARC Chair

- ARC processed 4 paint requests and 5 structural requests. 4 general questions from the HFV phone and numerous questions from neighbors during multiple walk-about & drive-by.
- ARC sent out Notice of Non-Compliance letters to three homeowners. Two immediately fixed the non-compliance issues. The third needs to do further work; ARC will follow up to monitor compliance.

6. Treasurer's Report – Treasurer

- MOTION: To adopt the proposed 2021-2022 BUDGET. Motion by Kathleen; seconded by Kay. Vote: Unanimously approved.



- Annual dues will be approximately \$275, due Oct 1, 2021.
- Dues invoices will be USPS mailed to each Lot Owner, with a copy of the budget, in September by AMS.

7. Unfinished Business – President

- Three governance documents have been revised and extensively reviewed by the board directors.
 - MOTION: To approve the “*HFVOA Compliance Enforcement Resolution*”. Motion made by Kay; seconded by Kathleen.
Vote: Unanimously approved.
 - MOTION: To approve “*HFVOA Fine Schedule*”. Motion made by Kay; seconded by Kathleen. Vote: Unanimously approved.
 - MOTION: To approve the “*Collections Resolution of the Hawthorn Farm Village Owners’ Association*”. Motion made by Kay, seconded by Kathleen. Vote: Unanimously approved.

8. Secretary’s report – Secretary

- There were 7 telephone messages; all received responses.
- There was 1 new home sale; new owners will be added to the data base.

9. Communications Report – Chair

- The HFVOA Fun Fest 2021 (August 3rd community event) planning is coming along well.
- Donations from local businesses and individual will cover all expenses
- Flyers were hand delivered to non-internet lot owners within HFV. This included renters within the community.

10. New Business – President

- Annual Meeting date set for Tuesday, November 9 at 6:30pm, via Zoom.



Hawthorn Farm Village Owners' Association (HFVOA)

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(503) 693-8787 (for voice message only)

- There is an open HFVOA Board Director position - Asking current board members and others to consider appropriate candidates and invite them to contact the board to express interest.

11. Adjournment – President

The July BoD meeting was adjourned at 07:26 pm.