



Hawthorn Farm Village Owners' Association (HFVOA)
www.hfvoa.org 5500 NE Farmcrest St. Hillsboro, OR 97124 hfvoa.or@gmail.com
(503) 693-8787 (for voice message only)

HFVOA Board of Directors Meeting
Tuesday June 22, 2021

1. Call to Order and Roll Call @6:30 PM by President, Kathleen Newman. A quorum was achieved by attendance of Board Members, Kay Nakao, Latha Raghu, and Kathleen Newman. There were 9 additional participants.

2. Adoption of meeting's Agenda – President

The Agenda of the Meeting was adopted.

3. Approval of Minutes from prior Board Meeting – President The minutes of the May 25th Board of Directors meeting were approved unanimously.

4. Perimeter Land Management – Chair

- MOTION: To approve the bid of \$6400 from Cascadian Landscaping for 5 waterings of 32 newly planted trees, in the months of August and September
- VOTE: Unanimously approved.

5. Architectural Review Committee (ARC) Report – ARC Chair

- Kudos to the team for keeping up with the requests for approvals and for walking and talking with neighbors and inspiring the beautiful upkeep we are witnessing throughout the neighborhood.
- MOTION: Nominate Kay Nakao to take on the role of ARC Chair and nominate Mike Appel as co-chair.
- VOTE: Unanimously approved.

6. Treasurer's Report – Treasurer

- 2021-2022 BUDGET, will be revised and approved in July board meeting
- Annual dues due Oct 1.



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- 3 lot owners are delinquent, attorneys working on it.

7. Secretary's report – Secretary

There were 5 telephone messages, which were responded to.
There were no new home sales.

8. Communications Report – Chair - Elyce is absent, so Kathleen presented from conversation with Elyce

- All Board Members benefit from listening to phone messages giving thoughts or opinions or board related questions.
- Building separate MailChimp list for renters for invitations and alerts - do soon for Fun Fest announcements.

9. New Business – President

- Board needs to fill an open director position
- It is a great opportunity for someone who has never served on a board to jump in and get some experience finishing out the term before running for office in the new year.

10. Unfinished Business – President

- "3 Documents" under review and revision have been reviewed by legal and will be further revised and will be presented at the next Board Meeting. ○
Compliance Enforcement: clarity of steps and actions (notifications). IN PROCESS
 - *Fine Schedule*: The fines are not by type of violation but rather by stage of non-compliance notification; the amounts are increased at the severely non-compliant end. ALMOST READY
 - *Collections Resolution*: Changed the time to charge late fees to be in 30-day cycles. READY
- Fun Fest: Kay and team — meet weekly in June. It is being planned for

August 3rd.

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Draft Draft Draft



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11. Adjournment – President

The June BoD meeting was adjourned at 08:15 pm.

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