



OUTGOING HFVOA Board of Directors Meeting

Tuesday March 25, 2025

- 1. Call to Order and Roll Call** at 6:33PM.
A quorum was achieved by attendance of Board Directors
- 2. Adoption of meeting's Agenda**
The Agenda of the Meeting was adopted with no changes.
- 3. Approval of Minutes for prior Board Meeting**
The February meeting minutes were approved with no changes.
- 4. Perimeter Land Management – Chair Sean Espinosa**
 - a. Shute Road Multi Use Project update:
 - i. The city is not putting sprinklers for the plants.
 - ii. Will discuss with the city, the original wall in the design and the fence repair that needs to happen because of the work. Saba Anvery to send contact to Sean Espinosa.
- 5. Perimeter Landscape Committee - Chair Sean Espinosa**
Sean went over one of the design proposals that the committee has received. The committee will meet to discuss this proposal and two other proposals that they have received and will bring their recommendation to the April meeting for the board to decide.
- 6. Architectural Review Committee (ARC) Approvals – Chair Linda Slechta**
 - a. 5 ARC approvals this month: Fence, roof, windows, driveway, home addition
 - b. Put in newsletter that HFVOA will be focusing on
 - i. Perimeter fences regarding cleaning and painting or replacement and some plant trimming.
 - ii. Mossy driveways and sidewalks
- 7. Architectural Review Committee (ARC) - Compliance – Chair Linda Slechta**
Motion by Linda Slechta to move into executive session. Seconded by Saba Anvery.
Approved unanimously.



Motion by Linda Slechta to move out of executive session. Seconded by Saba Anvery.

Approved unanimously.

- a. Motion by Linda Slechta to disapprove fee waiver for account number 73283. Seconded by Janey Baker.

Approved unanimously. They will be notified about this and also that they are in collections and need to talk with the lawyer.

8. Treasurer – Janey Baker

Received the Feb statements today from BM. Reminded BM that the HFVOA report to the state is due in April and have requested a copy of that filing.

- a. Motion by Janey Baker to set an hour class with Harker Lepore for the new board. Seconded by Saba Anvery.

Passed unanimously.

- b. Janey Baker informed the board that US entities do not have to do BOI filing for CTA certification.

- c. Motion by Janey Baker to approve automatic payments for the Zply invoices that are about \$15 per month. Seconded by Linda.

Passed unanimously.

9. Communications Report – Saba Anvery for Sean Campbell.

- a. The newsletter will go out in the next two weeks.

10. New Business – Saba Anvery

None

11. Adjournment of the meeting was at 7:05PM.



INCOMING HFVOA Board of Directors Meeting

Tuesday March 25, 2025

1. Call to Order and Roll Call at 7:06PM

A quorum was achieved by attendance of Board Directors

2. Adoption of meeting's Agenda

The Agenda of the Meeting was adopted without any changes.

3. Approval of Minutes for prior Board Meeting

None to be approved.

4. The new board would like to thank the previous board and HOA volunteers:

2024-2025 Board:

- a. Sean Campbell - Thank you for serving on the board as Secretary.
- b. Jade Black - Thank you for serving on the board and on the ARC.
- c. Don Shannon - Thank you for leading the Perimeter Land Management Committee.

2025-2026 Board Update:

Sean Campbell was elected for the 2025-2026 term. He had to resign due to personal reasons. The resignation was sent on March 4th, 2025. The board wishes Sean well and thanks him for stepping up to serve. The board will appoint a fifth director in agenda item 5.

5. Go over the roles of the President, Treasurer and Secretary :

<https://hfvoa.org/wp-content/uploads/2021/03/HFVOA-2021-Directors-Officers-Members-Roles-Responsibilities.pdf>

a. **Motion** by Saba Anvery, seconded by Janey Baker for these Board assignments:

- i. Linda Slechta to be President;
- ii. Janey Baker to be Treasurer;
- iii. Saba Anvery to be Secretary;
- iv. Sean Espinosa to be appointed director to serve out the one year term vacated by Sean Campbell's resignation;
- v. Linda Slechta to be chair of the Architectural Review Committee (ARC);
- vi. Susan Buxton will be on the Architectural Review Committee (ARC);
- vii. Jan Stevenson to be member of Architectural Review Committee (ARC);



- b. Susan Buxton will be checking HFVOA phone messages;
- c. Janey Baker and Linda Slechta will have the mailbox keys and will check the mailbox;
- d. Sean Espinosa to be Perimeter Land Manager;
- e. Sean Espinosa to continue to chair the Perimeter Landscape Committee;
- f. Catherine Gorell to be advisor for the board and responsible for new homeowner welcome packet delivery;
- g. Erin Olmon to be website/MailChimp administrator;
- h. Paul Newman to be Zoom administrator;

Vote: Approved unanimously.

6. Motion by Saba Anvery, seconded by Janey Baker to establish Board meeting times and dates and Annual meeting date and time as follows:

- a. Set the meeting dates as the LAST Tuesday of each month, with a few exceptions.

The meeting dates are:

- i. April 22nd, May 27th, June 24th, July 22nd, Aug 26th, Sep 23rd, Oct 28th, Nov 18th, Dec 16th, Jan 27th , Feb 24th , Mar 24th
- ii. The meeting time will be 6:30PM; the 'location' will be via Zoom.

- b. Set the annual meeting date and time:

- i. November 11th, 2025
- ii. The meeting time will be 6:30PM.

Vote: Approved unanimously.

7. New Business – President

None

8. Adjournment of the meeting was at 7:32PM.